Estate Planning Worksheet

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Estate Planning. Custom Made. Like Your Life.

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ALL INFORMATION PROVIDED IS STRICTLY CONFIDENTIAL. Using this organizer will help us design an estate plan that fully addresses your goals.

PLEASE RETURN THE COMPLETED WORKSHEET VIA EMAIL PRIOR TO YOUR APPOINTMENT. YOU CAN TYPE YOUR ANSWERS DIRECTLY IN THIS FORM.

**PERSONAL INFORMATION**

**Spouse #1’s Legal Name**

(name most often used to title property and accounts)

Also Known As

(other names used to title property and accounts)

In your will or trust would you like to use your middle name, middle initial or neither?

Prefer to be called Birth date US Citizen? \_\_\_\_

Home Address City State Zip

Home Telephone County of Residence Cell

Employer Position

E-mail Address ❑ It is okay to communicate with me via my E-mail address.

**Spouse #2’s Legal Name**

(name most often used to title property and accounts)

Also Known As

(other names used to title property and accounts)

In your will or trust would you like to use your middle name, middle initial or neither?

Prefer to be called Birth date US Citizen? \_\_

Home Address City State Zip

Home Telephone County of Residence Cell

Employer Position

E-mail Address ❑ It is okay to communicate with me via my E-mail address.

Date of Marriage

Referral Source (e.g. “Friend – please give their name so we can thank them – or website): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Children and Other Family Members

*(Use full legal name.  Use “JT” if both spouses are the parents, if only one spouse is the parent, enter the name of that spouse)* **Child’s Name Male/Female Birth date Parent or Relationship**

**PEOPLE (FIDUCIARIES) TO ACT FOR YOU**

**GUARDIAN FOR MINOR CHILDREN under 18, if applicable:**

 **Name Relationship**

Initial:

Successor:

Successor:

**PERSONAL REPRESENTATIVE OF YOUR WILL**

**The person who will follow the instructions set out in your will and will handle the probate of the will.**

SPOUSE #1’S AGENT

 **Name Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

SPOUSE #2’S AGENT

 **Name Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

**FINANCIAL POWER OF ATTORNEY**

 **If you were unable to make financial decisions for yourself, who would you want to make those decisions for you?**

SPOUSE #1’S AGENT

 **Name Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

SPOUSE #2’S AGENT

 **Name Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

**HEALTHCARE POWER OF ATTORNEY**

 **If you were unable to make decisions for yourself, who would you wish to make decisions for you with regard to your medical treatment?**

SPOUSE #1’S AGENT

 **Name, Address, Phone (needed for your HCPOA only) Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

SPOUSE #2’S AGENT

 **Name, Address, Phone (needed for your HCPOA only) Relationship**

Initial:

Successor/Alternate:

Successor/Alternate:

**HIPAA AGENT**

 **Which family members or friends would you like to have access to your protected healthcare information? These individuals will be simultaneously authorized to have access to information. However, they cannot make decisions, unless they are also the individual serving as your healthcare power of attorney at the time.**

SPOUSE #1’S AGENT

 **Name Relationship**

SPOUSE #2’S AGENT

 **Name Relationship**

**SUCCESSOR TRUSTEE IF SPOUSE #1 IS THE SECOND TO DIE (if applicable)**

**You (and your spouse) will typically be the initial Trustees.**

 **Name Relationship**

Initial:

Successor:

Successor:

**SUCCESSOR TRUSTEE IF SPOUSE #2 IS THE SECOND TO DIE (if applicable)**

**You (and your spouse) will typically be the initial Trustees.**

 **Name Relationship**

Initial:

Successor:

Successor:

**SPECIFIC GIFTS**

**SPECIFIC GIFTS:** List any specific gifts of real estate or cash gifts you wish to make to either individuals or charities. Indicate whether these gifts are to be made even if the other spouse is alive.

**FOR SPOUSE #1:**

 **Individual or Charity Amount or Property Contingent on Spouse #2 predeceasing?**

**FOR SPOUSE #2:**

 **Individual or Charity Amount or Property Contingent on Spouse #1 predeceasing?**

Family Questions

|  |  |  |
| --- | --- | --- |
| **(Please check “Yes” or “No” for your answer)** | **Yes** | **No** |
| Are you (or your spouse) receiving Social Security, disability, or other governmental benefits? *Describe* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| Are you (or your spouse) making payments pursuant to a divorce or property settlement order?  |  |  |
| If married, have you and your spouse signed a pre- or post-marriage contract?  |  |  |
| Have you (or your spouse) been widowed?  |  |  |
| Have you (or your spouse) ever filed federal or state gift tax returns?  |  |  |
| Have you (or your spouse) completed previous will, trust, or estate planning? |  |  |
| Are you concerned with disability planning? Has anyone close to you suffered from Alzheimer’s or dementia? |  |  |
| Are there charitable organizations you wish to make provisions for at the time of your death? *If so, please explain below*. |  |  |
| If married, have you lived in any of the following states while married to each other? *Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin* |  |  |
| Are you (or your spouse) currently the beneficiary of anyone else’s trust? *If so, please explain below.* |  |  |
| Do any of your children have special educational, medical, or physical needs? |  |  |
| Do any of your children receive governmental support or benefits? |  |  |
| Do you provide primary or other major financial support to adult children or others? |  |  |

SUMMARY OF VALUES

Provide ROUGH estimates

**Amount\***

**Assets Spouse #1 Spouse #2 Total Value**

Real Property First Home

Real Property Second Home

Mortgages

Furniture and Personal Effects

Automobiles, Boats and RV’s

Bank and Savings Accounts

Stocks and Bonds `

Life Insurance and Annuities

Retirement Plans

Business Interests

Money owed to you

Anticipated Inheritance, Etc.

Digital Assets, Domains, Licenses, Videos, Art, etc.

Crypto Currencies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Other Assets \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

**Total Assets:**

*\** ***Joint Property values enter 1/2 in SPOUSE #1’S column and 1/2 in SPOUSE #2’S column.***

OTHER CONCERNS AND ADDITIONAL INFORMATION