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ESTATE PLANNING | PROBATE | ELDER LAW

Leonard Law encourages all individuals to inform their loved ones of their wishes, leading up to and following their death. We are happy to offer you this remembrance instruction form as an important component of this process. This form is not exhaustive and should be supplemented in writing or in video format to further address your wishes and instructions. We welcome your feedback.

Disclaimer: The use of this form does not create an attorney client relationship with LeonardLaw. By providing this list of suggested topics and form, LeonardLaw is not offering legal advice of any nature.

Remembrance and Services Memorandum of _____

My Intent

This Memorandum provides guidance to my Trustee, family, and friends with respect to the handling of my remains and my desires for remembrance, if any. This Memorandum is binding to the extent that my wishes should take precedence over those of any other person. I recognize that there may be circumstances that I cannot anticipate, so I request that all parties concerned act in accordance with my intentions set forth in this Memorandum. I appoint my Trustee to carry out my last wishes and desires as expressed in this Memorandum.

Notices

I am providing the following information so that my family, friends, and the organizations I am affiliated with will be notified of my death.

Please notify the following family members of my death:

Please notify the following friends of my death:

Please notify the following organizations of my death:

Please notify the following newspapers, newsletters, and listservs or Internet groups of my death through an obituary notice. *Take steps to avoid identity theft by not including my exact date of birth:*

Miscellaneous instructions:

Personal Information

My Place of Birth: _____

My Family:

Spouse: _____

Parents: _____

Siblings: _____

Children: _____

Grandchildren: _____

Others: _____

Schools attended, dates of graduation, degrees, honors, etc.:

Religious affiliations and offices held:

Civic organizations and offices held:

Military Service and Honors:

Professional and social organizations and offices held:

Awards, recognitions, accomplishments, etc.:

Other information:

Handling of My Remains

I request that the following funeral home or crematory be used as I have not made advance preparations:

Name:

Address:

Contact the following funeral home or crematory for guidance on the advance preparations I have made for the handling of my remains:

Name:

Address:

Documents regarding my advance preparations are stored with my estate planning documents, or as otherwise indicated in my Personal Information section of my Estate Portfolio.

I would like the following treatment:

_____ to be buried.

_____ to be cremated.

_____ to be composted.

_____ to be reduced.

_____ to be entombed.

_____ my body donated for scientific medical purposes per my anatomical gift instructions.

I have already purchased a:

_____ burial plot.

_____ mausoleum crypt.

_____ cremation niche for an urn.

My remains will be kept at the following location if applicable:

Name:

Address:

I desire that my remains be kept:

_____ next to the following individual:

_____ at the following location:

_____ near the following individuals:

Other instructions:

Marker Selection

_____ I have made advance preparations for my marker or headstone.

_____ I desire my marker or headstone to have the following designs, colors, emblems, etc.:

I desire the following engraving:

Casket or Urn Selection

I desire that my casket be made:

_____ of metal.

_____ of wood.

_____ with other considerations (cloth-covered, decorated etc.).

My Remembrance Service

I desire my funeral/memorial service/celebration of life to be held at the following location or facility:

Name:

Address:

I desire the following type of remembrance:

_____ a funeral service with remains present and

_____ an open casket.

_____ a closed casket.

_____ a memorial service without remains present.

_____ a Celebration of Life without remains present.

_____ a burial site service.

Any remembrance should:

_____ be open to the public.

_____ be open only to my family and close friends.

_____ be open only to _____

_____ include military honors.

_____ include a wake.

_____ Instead of a remembrance, I desire:

_____ direct cremation.

_____ direct burial.

I would like to wear the following clothing:

I would like to be buried with the following jewelry and other personal items:

I would like the following items to be displayed in, on, or around my casket at my viewing, and then retained for family or friends:

I request that my pastor, priest, rabbi, imam, friend or family member officiate, and work with my family and friends to select those to give a eulogy, homily, or words of comfort:

Name:

Address:

I desire to have the following musical selections played at my funeral or memorial service:

I desire to have the following scriptures, poems, readings, etc. read:

I desire to have:

_____ flowers at my funeral or memorial service.

_____ no flowers at my funeral or memorial service.

_____ memorial contributions made to the following organizations instead of flowers:

Costs and Expenses

The handling of my remains and my remembrance should be:

_____ modest cost.

_____ reasonable cost.

_____ lavish cost.

Other instructions:

Miscellaneous Instructions

Dated _____, 20__.

Signature